

**General Meeting Minutes**  
**Northwestern Youth Athletic Association**  
**January 27<sup>th</sup>, 2005**

The meeting was brought to order by President Edd Rasmussen with the following people present: Keith Nagle, Molly Brown, Dan Willis, John Yanek, Danielle Kurecz, Tom Bavaria, Lisa Rice, Scott Searcy, Stacey Schappell, David Dorney and Tammy Dorney.

**Public Comments:**

- None

**Previous Meeting Minutes:**

- Motion made, seconded and approved to accept the previous meeting minutes.

**Treasurers Report:**

- Stacey asked that the payee's address be included on any check requests.
- Stacey reported that some of the checks that came in for registration had a note on them concerning a third child fund raiser exemption. Keith indicated that our current policy is families with three children registering for sports in a single season only have to participate in two fundraisers. Stacey will adjust the payments accordingly.
- Stacey reported that some of the checks that came in for registration has special coaching requests included with them. The group agreed that all coaching requests should be submitted to the sports director after registration.
- Stacey is spending a lot of time posting payments to the Online Registration. Lisa will take some of the postings and do them for Stacey but long term; we need to think about changing the design of the Online Registration to allow for multiple postings at the same time.
- Keith Nagle explained why the NYAA Administration budget for 2004 was in the red.

In 2004, the NYAA gave the Kempton community center a donation check for \$5000. While \$2500 of this amount was budgeted in 2004, the remaining \$2500 was budgeted in 2003 but paid in 2004.

The NYAA had \$4000 of unbudgeted expenses to fix field #2 in 2004.

The cost of the Online Registration programming showed up in the 2004 administrative costs but was never budgeted.

- Motion made, seconded and approved to accept the budget.

**Directors Reports:**

**Soccer**

- Molly Brown reported that she has about 300 registrations.
- Molly asked if it would be possible to have the liability forms by the next meeting. Keith will take care of this.
- Molly asked about the background checks noting that it may be expensive to have every coach complete a form. Keith stated that only those coaches who are left alone with the kids require the full background check. All others can simply sign a form attesting to the fact that they have never

been convicted of a crime.

### **Football**

- John Yanek reported that we have ordered new 85lb uniforms that will be paid for out of 2004 monies.
- We sent out 35 helmets for refurbishing which will be back in June.

### **Cheering**

- Theresa was not available to give a report.

### **Softball**

- To date Chris has 64 girls signed up for softball. Past years indicate we should be around 90-100. We do have coaches contacting past players as reminders. So far no issues regarding the need for another office sign-up date.
- Coaches are in place for this season.
- Chris still owes his 2005 budget (he will get it submitted with in the next 2 weeks).
- Chris will be placing an equipment order in the next few weeks. He questioned whether new PO#'s would be issued to the directors?
- Matt Miller will not be able to act as our team rep, so I will be taking that on, as well as the role of President of the Parkland League.

### **Lehigh Valley Baseball**

- Jim Kester was not available to give a report

### **Northwestern/Parkland Baseball**

- Tom Bavaria reported that registration is still light and he is down about 20 kids. He may have another sign-up in the beginning of March. The Baseball fundraiser ends March 1<sup>st</sup>. Any families who register after that date will have to buy out the fundraiser.
- The changes to the Potato Building are moving along slowly. We have gutters, new fascia and down spouts. Baseball will most likely have a Flea Market in May/June or ask for additional donations to raise money for the building.

### **Basketball**

- Bob Oxley was unavailable to give a report.

### **Volleyball**

- Shelly Age was not available to give a report however Keith reported that the budget is OK but that Shelly is having trouble getting the high school participants to show up for practice.

### **First Aid**

- The Terwilligers were not available to give a report.

### **Fundraising**

- Tammy Dorney reported that for fall we are thinking of going with a hoagie sale. She has a pamphlet coming that has NYAA mugs, pro baseball and pro football mugs. There is a \$45 setup fee if we sell these items but there is no minimum order due.

### **New/Old Business:**

- Lisa Rice will take responsibility for creating newsletters for the fall sign-ups to be handed out at the elementary, middle and high schools. She will also facilitate adding specific NYAA handouts to the "new student" packages at each of the schools.
- The deadline for articles for the next NYAA Newsletter is early April. Directors, please get your articles to Edd as soon as possible.
- Lisa Rice will take responsibility for assembling the articles submitted and handing them off to the printer.

### **Website**

- Lisa Rice and Stacey Schappell are looking to having some changes made to the online-registration to reduce the amount of time it take to post payments. They will get together a list of changes and submit it to Edd prior to the next meeting.
- Test will be added to the Online Registration stating that special coaching requests should be e-mailed to the director of that sport.
- It was agreed that the default setting for the fundraiser on the web site should be "buy-out" rather than "do fundraiser".
- Edd, Keith and Scott are looking into ways to make the website more "kid friendly" although it is not the highest priority.
- Lisa and Scott talked after the meeting and agreed the black background should probably be changed to white sometime in the near future to make the site more readable and make it load faster.

Motion to adjourn the meeting was made, seconded and approved by all in attendance.

Half the NYAA board members and directors were stuck in the snow for more than an hour until Gerald came and plowed them out.

The next General Meeting will be held on February 24th at 7:30 pm at the Rec. Field Office. If inclement weather causes uncertainty as to the ability to drive cars on the access road, Edd will notify everyone of an alternate meeting location.

Minutes submitted by Lisa Rice, NYAA Secretary